

Alamo Country School
1261 Laverock Lane
Alamo, CA 94507

ADMISSION AGREEMENT

OUR PROGRAM

Alamo Country School is a unique school that helps each child develop and enhance self-esteem and values through quality programs with a loving staff in a country environment. The programs and facilities provide a natural environment for learning through curiosity with ample opportunity for age-appropriate self-choice, exploration, and experimentation.

Alamo Country School includes six total separate age-appropriate classrooms: two Toddler Programs (2 and 2.5 years), two Preschool Programs (3 and 3.5 years), a Pre-Kindergarten class (4-4.5 years), a Junior K/TK (4.5-5.5 years old).

Half-day programs are available 8:00 a.m. to 11:45 a.m. for ages 3-5 and 8:30-11:30 a.m. for 2-year-olds, year-round. Extended full time is available Monday through Friday from 7:00 a.m. to 5:00 p.m. year-round.

TUITION AGREEMENT

Tuition is due on the first of the month. It is considered late if it is not received by the 5th of the month. Tuition can be paid by check, cash, money order or bank automatic payment. All checks should be payable to Alamo Country School. Rates are posted on the ACS website.

An annual increase in tuition will go into effect once every year. At least 30 days' notice will be given prior to any tuition increases. To maintain enrollment status, tuition is due regardless of absences, vacations, holiday closures, or illness. All tuition payments are non-refundable.

SICK/ILLNESS AGREEMENT

We have the right to send a child home for ANY reason, including not feeling well and/or participation issues. Non-compliance of our sick/illness policy is a reason for enrollment termination.

TERMINATION

We have the right to terminate enrollment on the following grounds - if we feel your child (or yourself, the parent) has become a danger to themselves or others in any way, non-payment of fees, inappropriate behavior from the child or family, or non-compliance with our policies and

procedures. We reserve the right to terminate or refuse business to any client/parent/guardian that we feel are unable to meet the level of these standards. In the event of a termination, families will be provided with a written notice that provides the final date of care. All tuition fees are non-refundable.

LICENSING

The California State Department of Social Services has the authority to interview children, staff, and/or parents; and has the right to inspect and audit child or facility records without prior consent.

The licensee may make provisions for a private interview with any child or staff members and for the examination of all records relating to the operation of the facility.

The Department of Licensing agent has the authority to observe the physical condition of the child, including conditions, which could indicate abuse, neglect, or inappropriate placement.

Violation or refusal of Health and Safety Codes and/or State Licensing requirements will be reason for immediate enrollment termination.

PARENT'S SIGNATURE

DATE

CHILD'S NAME

DIRECTOR'S SIGNATURE

DATE